

# Fleetwood Festival of Transport CIC



January 2019

Dear Supporter,

## **Tram Sunday 21st July 2019.**

We enclose the entry forms and terms and conditions for this year's Festival of Transport and we are very grateful for your support in the past. We look forward to your continued support. The entry form is now a separate item and you should retain the terms and conditions for your future reference.

### **Price increase.**

There are a few changes that may affect you. We have had to increase some prices to reflect the increasing costs we are facing in organising this event. These have been kept to a minimum and we hope that you can absorb these increases whilst still giving good value for money.

### **Stalls.**

The entries for stalls are now at the discretion of the Directors. Please submit your entry form as soon as possible **without entry fee** and with a description of what you are offering for sale. Last year some of the items were of questionable value and could be regarded as inferior. We will not accept this. Our visitors come from far and wide and the reputation of the town and the Festival is reflected on what is on offer. Once you are selected we expect that you will pay promptly.

### **All Vehicles. (including Stall holders)**

The accepted route into Fleetwood is the A585. Please stay on Dock Street until you see the signs that match the colour on your vehicle pass. Your compliance with this request will be appreciated.

### **Payments.**

We will still accept cheques but our bank details are below. If you pay by BACS please make it clear who is making the payment.

This event is now recognised and supported by the Arts Council of England. The Directors of FFoT and the management team are constantly making changes to make it a better day and your help in supporting us, is very much appreciated.

Yours sincerely,

Robert Brown.  
on behalf of the Directors.

2019 FFoT letter

# Fleetwood Festival of Transport CIC

**Tram Sunday 21st July 2019**

## AMUSEMENT or ATTRACTION Entry Form

### NOTES

This year we are asking you to give us a complete list of ALL the rides or attractions you would like to bring to Tram Sunday. We will then let you know which of these rides you can bring. Please note that our decision will be final, and we will not enter into any discussion. **NO INFLATABLES PLEASE.**

All rides and attractions will be checked on arrival on the day. Please supply all necessary certificates before the event.

In previous years payment has been on 'trust', however, this year an invoice will be sent to you for payment one month before the cut-off date which is June 21. Once payment is received your pass will be issued. A small ride, for young children will be £100.00 and a larger ride £250.00. We believe that this is a fairer way to operate and is the way many other organised events do business. We feel that this will limit the chance of any problems at the end of the day and means large sums of money will not be left in the care of members of the Tram Sunday Planning Team. The safety of everyone on the site is our main priority.

List here the size, child or adult ride and any other helpful information	
Ride 1:	
Ride 2:	
Ride 3:	
Your Name:	Business/Club Name:
Address:	
Town:	E-mail:
Post code:	Contact Number:
The Secretary FFOT CIC Jones Harris Ltd. 17 St. Peters Place Fleetwood Lancs FY7 6EB	Signed:
	Print Name:
	Date:
	Cheques should be made payable to: <b>FFOT CIC</b>
	Cheque value: £

Please do not add on any 'extras' such as Doughnuts, Sweets, Ice-Cream, Candyfloss etc. You will find our Terms and Conditions overleaf.



# Terms and Conditions

**Entries received after Friday June 21<sup>st</sup> 2019 will be returned.**

**Please read these terms and conditions before you return the booking form.**

## **Vehicles:**

1. **Vehicles must be on site between 0730 hrs and 0900 hrs and must not leave until after 4:30pm.**
2. Please give adequate notice to the Secretary of any cancellation instructions.
3. The FFoT Directors reserve the right to refuse any application deemed to be contrary to the safety and well-being of the event.
4. Marshals are responsible for the safety and security of this event therefore you are requested to comply with all parking instructions.
5. Where necessary, all documentation and insurance requirements are the responsibility of the Exhibitor.
6. Please display your **Vehicle Pass** prominently for easy identification.

## **Amusements/Acts** (in addition to the above):

1. **All Licences and Insurances must be current and available for inspection if required by the authorities.**
2. All bookings will be confirmed when we issue you with a Pass close to the date of the event.
3. The FFoT Directors reserve the right to refuse any booking deemed to be contrary to the welfare or safety of the event.
4. In the event of a dispute arising between registrants for whatever reason the FFoT Directors' decision will be final.
5. The Entertainment provider is responsible for providing their own Marshalling if joining in the parade/s.
6. Entertainers must be ready and on time when requested. A list of times and zones will be available at Festival Control.

A Pass with guidelines and information about the event will be issued AFTER THE CLOSING DATE, around TWO WEEKS before event, and sent by post.

**Payment is to be made at time of booking, closing date 21 June 2019, and No Post-Dated cheques will be accepted.**

**It is essential to use Vehicle Registration Number as Payment Reference**

**Payment by BACS to: Account name: FFOT CIC**

**Sort code: 16-19-31      Account Number: 10147107**

**Correspondence address:**

**The Secretary FFOT CIC, Jones Harris Ltd., 7 St. Peters Place, Fleetwood, Lancs FY7 6EB**